

Artwork Specifications

Community Update is pleased to accept files from all major Mac OS and Windows applications. However, they must conform to the following specifications:

We accept files from the following applications:

Mac OS and Windows

- ◆ Adobe Acrobat
- ◆ Adobe Illustrator
- ◆ Adobe Photoshop
- ◆ QuarkXPress

If any scanning, typesetting or alteration is involved it must be clearly marked on copy (i.e. fax and lasers).

We support various transfer methods:

Mac OS and Windows

- ◆ Floppy Disk
- ◆ E-mail
- ◆ CD-ROM
- ◆ USB Drives

Whenever possible, removable media will be sent back.

We require document page sizes to be as listed:

Full Page	185mmW x 250mmH
1/2 Page	185mmW x 125mmH
1/4 Page	98mm W x 134mmH
Landscape	118mmW x 70mmH
Classified	56mmW x 45mmH
Front Page	60mmW x 60mmH

◆ Please make sure that 2mm bleed is placed on your artwork where needed, with the artwork being placed 1-up on single page documents. Where possible please convert your text to paths, curves or outlines.

◆ Please remember to supply us with all the relevant files for output (eg. fonts and graphics) otherwise this may incur a delay. Clearly mark the files which are intended for output.

◆ Include a colour or a black & white proof copy of your file.

◆ Make sure all colours are set to CMYK.

◆ Please do not set any elements of your job (text or graphics) to overprint. Our pre-press workflow will take care of all trapping issues relevant to your job.

◆ Please ensure that all images supplied are of a resolution of 300dpi.

◆ Please note that certain Pantone colours are outside the printable colour range of CMYK devices.

◆ Screen colours are never accurate, please check CMYK specifications.

◆ Always indicate exact file & output size.

◆ Please check document sizes to the output specifications.

◆ If your CMYK artwork contains large areas of the colour black, we strongly recommend the addition of at least 40% (C) Cyan in addition to the 100% (K) Black to produce a richer better looking black.

Our e-mail address is info@communityupdate.com.au

**If you have any other queries,
please contact us on 03 8390 6694**